

# Scholarship Programme of the Stiftung Preußischer Kulturbesitz

## Guidelines

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### Preamble

The Stiftung Preußischer Kulturbesitz (SPK, Prussian Cultural Heritage Foundation) with its unique museums, libraries and archives is one of the largest and most diverse cultural and academic institutions in Germany and worldwide. The sources of the tradition entrusted to it are preserved, supplemented, indexed and researched across the entire spectrum of cultural manifestations in the Staatliche Museen zu Berlin (SMB, National Museums in Berlin), the Staatsbibliothek zu Berlin (SBB, Berlin State Library), the Geheimes Staatsarchiv Preußischer Kulturbesitz (GStA PK, Privy State Archives of Prussian Cultural Heritage), the Ibero-Amerikanisches Institut (IAI, Ibero-American Institute) and the Staatliches Institut für Musikforschung (SIM, State Institute for Music Research).

### 1. Objective of the funding

The SPK's scholarship programme enables scholars from all over the world to spend one to three months researching and working at SPK institutions in Berlin. Funding is provided for academic projects that are related to the SPK's diverse fields of work. The scholarships are primarily intended to enable foreign scholars to work in the museums, libraries and archives of the SPK, to participate in the work in the museums, libraries and archives of the SPK, to participate in the academic and cultural life within the SPK and in Berlin, and to establish professional contacts with the staff of the SPK as well as other institutions in Germany. The scholarship programme is intended to strengthen the international networking of the SPK.

### 2. Application

The application for a scholarship must be submitted by the deadlines specified in the guidelines of the individual institutions. The application must be submitted directly to the heads of the SPK institution at which a stay is being sought: the Director General of the SMB or of the SBB or the Director of the GStA PK, of the IAI or of the SIM. The respective SPK institution decides on the applications.

The following application documents must be enclosed with an application:

- a completed application form (see separate annex);
- a curriculum vitae in table form;
- two expert reports on scientific qualifications;
- a list of publications;
- Copies of university certificates and certificates on the awarding of academic degrees;
- a detailed description of the project with statements on the justification and objectives; approach and method, on the preliminary work already carried out and on the cooperation with other academics as well as a bibliography of the most important relevant works.

### **3. Requirements for application**

Doctoral researchers, graduates and doctoral candidates are eligible to apply. Applicants must have at least a first university degree at the time of application.

### **4. Duration of the Scholarship**

As a rule, the scholarships can be applied for a period of one to three months. The length of stay depends on the scope of the project and is determined at the time of award.

### **5. Amount of the scholarship**

a. Graduate or doctoral scholarship for persons with a first university degree:

EUR 1,300/month.

b. Postdoc/research scholarship for persons with a doctorate or comparable qualification:

EUR 1,600/month.

In addition, upon presentation of the relevant receipts, a one-time travel allowance of up to EUR 500, - may be granted.

### **6. Selection procedure**

The respective institution for which the scholarship stay has been applied for decides on the applications based on the documents submitted. The decisive factors are the applicant's academic qualifications, the academic quality of the project and its significance for the work of the respective institution. Reasons for the award or rejection of an application are not given.

### **7. Obligations of the scholarship holders**

The scholarship holders are obliged

- to concentrate their stay on the research project described in the application;
- to inform the head of the respective SPK institution immediately if the funded research project cannot be carried out properly;
- not to take up gainful employment during the scholarship stay;
- to participate in academic and other events organised by the respective SPK institution and, if possible, to present the project to its staff in a workshop discussion or public lecture.
- to submit a written report on the results and experiences at the end of the fellowship;
- in the event of publication of the results of the project, to provide the respective SPK institution and the Berlin State Library with one specimen copy each.

### **8. Obligations of the Stiftung Preußischer Kulturbesitz**

The respective SPK institution undertakes

- to provide the scholarship holders with a workplace;
- to provide academic supervision within the scope of its possibilities and if requested;
- to assist in establishing the necessary contacts to other scholars and institutions in Berlin and Germany.